



Fiscal Sponsorship Application

Camera News, Inc. dba Third World Newsreel (TWN) is a non-profit organization as determined by the IRS under code 501(c)3. TWN is also a registered New York State charity.

DIRECTOR AND CONTACT INFORMATION		
PROJECT DIRECTOR (person who is fiscally responsible for this project)		
AFFILIATION		
ADDRESS		
CITY	STATE	ZIP/POSTAL
COUNTRY		
DAY PHONE	EVENING PHONE	FAX NUMBER
EMAIL		
PROJECT INFORMATION		
PROJECT TITLE		
ESTIMATED TOTAL BUDGET		
ESTIMATED PROJECT DURATION (beginning month and year to ending month and year)	FROM (month/year)	TO (month/year)
DATE OF THIS APPLICATION		
PROJECT DESCRIPTION (50 words or less)		

Third World Newsreel

Fiscal Sponsorship Application (continued)

NAMES OF COMMITED PROJECT FUNDERS					
list one funder per box, if necessary continue on separate sheet of paper					
NAME 1:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 2:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 3:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 4:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAMES OF PENDING FUNDING SOURCES					
list one funder per box, if necessary continue on separate sheet of paper					
NAME 1:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 2:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 3:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other
NAME 4:					
FUNDER TYPE:	<input type="checkbox"/> Corporate	<input type="checkbox"/> Non-profit	<input type="checkbox"/> Educational	<input type="checkbox"/> Individual	<input type="checkbox"/> Other

ITEMS TO SUBMIT WITH THIS APPLICATION:

- A sample proposal or treatment for the production
- Itemized project budget

ITEMS TO SUBMIT WITH THIS APPLICATION, IF AVAILABLE:

- Proposed crew list
- A sample of work representative of the project

Third World Newsreel

Fiscal Sponsorship Application (continued)

APPLICATION PAYMENT

An application fee of \$25.00 must be submitted with this application unless the project applicant has a NYSCA individual artist application for the project that is still pending approval (check the box below that applies).

- Project applicant has a pending NYSCA individual artist application for this project
- Application fee of \$25.00 is enclosed

PAYMENT METHOD

- Check enclosed
- Visa MasterCard Discover American Express

Card Number

Expiration Date: ____ / ____ mm/yy

I authorize Camera News, dba Third World Newsreel to charge the amount of \$25.00 to my credit card

Card Member Signature:

_____ Date: _____

Send your completed application to:

FISCAL SPONSORSHIP PROGRAM
THIRD WORLD NEWSREEL
545 8TH AVENUE SUITE 550
NEW YORK, NY 10018



Fiscal Sponsorship Program

Program Description

In accordance with its mission, TWN serves as a fiscal sponsor of independent film and electronic media productions, as well as artistic, educational and cultural projects emphasizing the issues of people, groups, and nations outside of the economic mainstream.

Camera News, Inc. dba Third World Newsreel (TWN) is a non-profit organization as determined by the IRS under code 501(c)3. It is also a registered New York State Charity. Under the TWN Fiscal Sponsorship program, TWN acts as an umbrella agency for your project, allowing the project to share some of the benefits of non-profit status that include:

- Tax deductible donations to your project from individuals and other entities that may be able to benefit from the tax deduction.
- Eligibility for funding from entities, such as foundations, government agencies, and other parties that may only provide grants and funding to non-profit entities.

As a project's umbrella agency, TWN is the recipient of any funds donated or granted to the project. TWN maintains the funds in an account for the project. Account funds are disbursed to the project representative for the payment of legitimate project related expenses and services. As such, TWN is responsible for ensuring that funds are used for project purposes and used in accordance with donors' and grantees' intent. This arrangement with TWN can be as sole recipient of all project donations and grant funds or as recipient of only the funds associated with a specific grant. In either case, TWN will issue the necessary project related 1099's in accordance with IRS guidelines.

If TWN is to be sole recipient of all project funds, then TWN is the exclusive agent for receiving and disbursing project related funds. In this arrangement, the project's representative is responsible to account for expenditures by providing TWN receipts evidencing payment for project goods and services. TWN will also provide the service of letters of thanks and acknowledgment to donors, ensure project representatives complete any required donation or grant related reports, and issue any required 1099's to the project's independent contractors and the project representative.

The Fiscal Sponsorship program does not provide any fund raising services, grant application services, or distribution services. Nor does acceptance into the Fiscal Sponsorship include TWN distribution of the finished product. TWN distribution requires a separate application, review, and approval. TWN does not have any ownership or rights in the production at any time, nor is TWN responsible for project content. The project's producers and/or directors are responsible for the content.

TWN charges an administrative fee of 5% of the project income (donations and grants) and 7% of grant amounts received from National Endowment for the Humanities and State Humanities Council grants. These amounts cover the expenses of TWN's services to maintain an accounting of donations and grants, send acknowledgment letters to donors and grantees, reconcile project receipts with project cash disbursements, generate and file IRS 1099 forms, and other services TWN must perform as the umbrella agency for the project.

There is a \$25 application fee for each project submitted for consideration for TWN Fiscal Sponsorship. This fee is waived for NYSCA individual artist applicants pending funding. Additional fees will be charged to individual projects

Third World Newsreel Fiscal Sponsorship Program

for specific services such as messengers, mailings, cash advances, etc. Fees charged against contributed income are based on a uniform sliding scale.

The completed application should be sent to:

Fiscal Sponsorship Program
Third World Newsreel
545 8th Avenue Suite 550
New York, New York 10018

Applications are usually processed within ten (10) business days. Upon approval of the project and payment of the application fee, the project representative will be mailed a formal contract for execution and return to TWN. Questions about the program and application status should be directed to the Fiscal Sponsorship Officer at fiscal_sponsorship@twon.org.

Eligibility Requirements

- The project must be a documentary or fictional work about issues, people, countries, or groups that society treats or perceives as being outside of the economic mainstream.
- The project must be a non-commercial film, video, or multimedia work
- The project representative payee (the person responsible to receive funds and pay expenses) must be a U.S. citizen with a tax identification number (Social Security Number or Federal Employee ID number).
- The project cannot promote any racism, sexism, or hate toward any person or group of people.
- The project representative must demonstrate, through the TWN Fiscal Sponsorship application, an ability to raise project funds and produce a work through completion.